

Brief Procedure for applying online admission application form and participation during online counselling is to be read carefully:

1. The University has invited online application forms from the eligible NEET UG-2022 aspirants at the University website i.e www.bfuhs.ac.in w.e.f. 07.10.2022 to 13.10.2022 and the candidates who will fulfil the minimum eligibility criteria(as per clause no. 11 of notification dated 22.08.2022) can apply in the State of Punjab for State Quota / Minority Quota seats.
2. That filling the online application form by following the due procedure of registration, the candidate will get login id and password through "SMS" on the registered phone/contact number. Thereafter by using login id and password, the candidate has to pay the application fee of Rs. 5000/- (2500/- for SC) + 18% GST. The candidates are advised not to share the login id and password to anyone.
3. The online application form received without fee will not be accepted.
4. **The candidates must fill the category carefully. Once the category claimed at the time of filling online application form will not be changed thereafter.**
5. The Provisional merit list will be prepared as per NEET UG-2022 marks and will be displayed on the University website.
6. Thereafter, the candidate has to follow the schedule (Important Dates) published in the NEET UG-2022 Prospectus available on the University website.

7. Participation during 1st Round of Online Counseling:-

- a) For participating in Round-I online counseling, the candidate has to login again on the link to be provided by the University to submit the choices/preferences of college/course/quota/category.
- b) The seats will be allocated as per choices/preferences of college/course/quota/category filled by the candidate by virtue of his NEET merit.

8. Participation during 2nd Round of Online Counseling:-

- a) The Fresh schedule will be uploaded and the candidate has to follow the same.
- b) No fresh applications will be invited.
- c) The candidate has to submit willingness and has to deposit the following security amount(refundable/adjustable) equivalent to the penalty amount as per Gazette Notification No. 189 dated 18.05.2018 to be published in the NEET UG-2022 prospectus:

Sno	Submission of willingness for	Amount of Security (Refundable/Adjustable)	Amount of Penalty to be imposed	Remarks
1.	Only Government Colleges (Medical/Dental)	Rs. 10000/- (Ten Thousand Only)	a) Government- Rs. 10000/- (half amount for SC/BC candidates)	Penalty will be imposed, if not joined/surrendered after Round-II
2.	Both-Government and Private Colleges (Medical/Dental)	Rs. 100000/- (One Lakh Only)	b) Private- Rs. 100000/-	

- d) **As per fresh schedule, the candidate has to submit fresh choices/preferences of college/course/quota/category on the online portal.**
- e) The choices/preferences of colleges will only be shown as per eligibility and willingness submitted before starting the 2nd round of online counseling. The seat will be allocated as per eligibility criteria mentioned under clause no. 11 of notification and NEET merit.
- f) The seats will be allocated as per choices/preferences of college/course/quota/category filled by the candidate by virtue of his NEET merit.

9. Participation during MopUp Round of Online Counseling:-

- a) The fresh schedule will be displayed again on the University website which shall be followed in mutatis mutandis.
- b) The seats remained vacant after Round-II online counseling will be displayed.

10. Participation during Stray Vacancy Round of Counseling:-

- a) The fresh schedule will be published on the University website which has to be followed in mutatis mutandis.
- b) The seats remained vacant after MopUp Round will be published on the University website and the candidate has to attend the physical counseling in the University premises.

- For any further queries contact:
Phone Numbers: 01639- 257177.
Email id: admissionbfuhs@gmail.com

******Frequently asked Questions******

1 Ques: How do I change my data filled in the online admission application form if once locked?

1 Ans: The online admission application form will be locked automatically after the last date of applying. Therefore, multiple changes can be made till the last date. If the application is once locked, then no candidate will be allowed to change his particulars, thereafter.

2 Ques: Can I change the category once filled in the online admission application form?

2 Ans: The category is to be filled carefully. The category once claimed will not be changed in any case after submitting the form. No benefit of reservation whatsoever shall be given if the claim is not made in Admission Application Form.

3 Ques: Can I change the Minority Quota as "Applicable or Not Applicable" if filled erroneously while submission of online application form.

3 Ans: Kindly fill the Minority Quota carefully as applicable. The candidate can change/edit the data multiple times upto the last date of applying admission application form but if once locked no change can be made thereafter.

4 Ques: What is the minimum eligibility criteria required for applying online admission application form for admission to MBBS/BDS Courses, session 2022?

4 Ans: Kindly refer to clause no. 11 of notification available on the University website. Apart from the fulfilment of said criteria the candidature will be considered for State Quota Seats of MBBS/BDS, provided if, the candidate

has filled Resident State as “Punjab” in the NEET UG entrance form, otherwise Minority Quota seats (All India basis)-if applicable, All India Quota seats of CMC/CDC, J&K category seats (if claimed and certificate issued by the appropriate Authority) during 1st Round and during 2nd round of online counselling also BDS seats after exhausting Bonafide residents of Punjab will be offered.

5 Ques: How do I join the provisionally allotted seat?

5 Ans: After downloading the allotment letter while login your ID, the interested candidates may report to the Principal of provisionally allotted college and get his original documents verified and pay the tuition fee(six months) through online payment gateway only upto the last date of joining.

6 Ques: Whether the candidate can claim the allotted seat if he/she does not report to the allotted college after paying the tuition fee through online payment gateway?

6 Ans: Merely by paying the tuition fee, no candidate can claim his/her right on the provisionally allotted seat and accordingly, the said allotted seat will be considered as vacant for subsequent round of online counselling. However, the penalty will be applicable as the case may be?

7 Ques: Can I surrender the seat after Round-I counseling?

7 Ans: Yes, the candidate can surrender the seat with free exit only before the start of 2nd Round of Counseling.

8 Ques: What is free exit?

8 Ans: The candidate who surrenders the provisionally allotted seat of Round-I has not to pay any penalty, if he surrenders the seat before starting the 2nd Round of counselling.

9 Ques: How do I surrender the seat of Round-I?

9 Ans: The interested candidate who wants to surrender the joined seat of Round-I(with free exit) has to report to the Principal of concerned college and submit the application for surrendering the joined seat of Round-I so that your particular seat shall be surrendered on the online portal, otherwise the candidate will be considered as joined.

10 Ques: Whether my previous choices/preferences filled during Round-I will be considered again for 2nd Round of counselling?

10 Ans: The candidate has to submit the fresh choices/preferences of college/course/quota/category and save them afresh.

11 Ques: Whether the tuition fee paid at the time of joining in the provisionally allotted college during 1st Round of counseling will be adjusted against the willingness fee for participating in Round-II?

11 Ans: The candidates who have already deposited fee during Round-I equivalent to the security amount, need not to deposit the requisite fee otherwise proportionate amount is required (as applicable).

12 Ques: Whether the candidate who has surrendered the seat of Round-I but no seat is upgraded during 2nd Round of counseling can claim his/her right on the previous seat allotted during Round-I

12 Ans: Once, the candidate surrenders the seat of Round-I, the seat will be added in the vacancy position for Round-II. Thus, no claim can be made on the previous allotment of Round-I even if no seat upgrades during Round-II.

13 Ques: Whether the candidate who is holding the seat of Round-I but will not submit joining in the new college on the upgraded seat allotted during Round-II can claim his/her right on the previous seat allotted during Round-I?

13 Ans: Once, the seat gets upgraded in Round-II, the seat of Round-I gets vacated automatically and offered to the candidate as per merit in the same round. Thus, no claim can be made on the previous allotment of Round-I.

14 Ques: Who can participate in 2nd Round of Counseling?

14 Ans: All registered candidates irrespective of allocation/joining/surrender with free exit during Round-I can participate in 2nd Round of Counseling but mandatory to submit willingness/security fee which shall be forfeited equivalent to the amount of penalty to be imposed as per Gazette Notification No. 189 dated 18.05.2018 can apply afresh for MopUp Round:

Sno	Submission of willingness for	Amount of Security (Refundable/Adjustable)	Amount of Penalty to be imposed	Remarks
1.	Only Government Colleges (Medical/Dental)	Rs. 10000/- (Ten Thousand Only)	c) Government - Rs. 10000/- (half amount for SC/BC candidates)	Penalty will be imposed, if not joined/surrendered after Round-II
2.	Both-Government and Private Colleges (Medical/Dental)	Rs. 100000/- (One Lakh Only)	d) Private -Rs. 100000/-	

15 Ques: Whether the penalty will be imposed if any candidate does not submit joining for the fresh allotment/ seat upgradation during Round-II?

15 Ans: Once, the seat is allotted during Round-II on account of upgradation or fresh allotment will be considered as final allotment. If any candidate who will not submit joining of Round-II allotted seat, then penalty as prescribed in the preceding para will be imposed as per rules mentioned in the Gazette Notification No. 189 dated 18.05.2018 and may apply afresh for MopUp Round.

16 Ques: Whether the candidate can surrender the seat of Round-II and participate in MopUp Round?

16 Ans: a) The candidate who is holding the seat of Round I will be considered as joined and rules of Round-II will be applicable and cannot surrender at this stage and directions as per clause 16(b) will apply.

b) The candidate who has joined the allotted seat of Round-II cannot surrender the seat and will not be eligible to participate in any type of further rounds of counselling as per decision of Supreme Court of India in SLP(C) No. 10587 of 2021 dated 16.12.2021 titled Nihila P.P Vs MCC & Ors. However, the candidate can only take free exit after 1st round of counseling.

17 Ques: Who can participate in MopUp Round?

17 Ans: The candidates who need to apply afresh for MopUp Round of counseling (These candidates have to pay online application fee and security amount at the time of submission of willingness as mentioned in the preceding para no 9 above.

a) The candidates who have resigned/surrendered the allotted seat of 1st online Counseling with free exit within stipulated date and time but not holding any seat till date.

b) The candidate who has not joined the allotted seat (fresh/upgraded) of Round-II counseling and exit within stipulated date and time (if allowed) with forfeiture of security/willingness fee deposited equivalent to the amount of penalty to be imposed as per Gazette Notification No. 189 dated 18.05.2018 can apply afresh for MopUp Round.

c) The candidates who are already registered but not holding any seat of Round I and II.

d) The candidates who are registering for the first time.

18 Ques: The candidates who are not eligible for MopUp Round of counselling

18 Ans: The candidates who are holding(joined) the allotted seat of Round I and Round II.

19 Ques: How much fee is to be deposited for MopUp Round for applying afresh?

19 Ans: For candidates applying afresh has to deposit registration fee @Rs. 5000/- (2500/- for SC) + 18% GST through online payment gateway of the University while applying online admission application form.

20 Ques: Whether the willingness/Security amount has to be deposited through online payment gateway to participate in MopUp Round?

20 Ans: The candidates who are already registered but not deposited the willingness/security amount earlier or applying afresh has to deposit the following fee through online payment gateway to participate in the MopUp Round.

Amount to be deposited equivalent to the penalty mentioned in the Gazette Notification No. 189 dt. 18.05.2018	Submission of Willingness/Security fee (adjustable/refundable)
Rs. 10000/-	For Govt. Colleges
Rs. 100000/-	For Govt. & Private Colleges

21 Ques: Whether the already registered candidate who is eligible for MopUp Round has already deposited willingness/security amount during Round -II for Govt. colleges only and now want to change his preference for Private Colleges during MopUp Round can deposit the remaining amount?

21 Ans: The remaining amount of security/willingness i.e Rs 90000/- has to be deposited through online payment gateway.

Note: Already registered candidates who are eligible for Mop up round and have already paid the security amount as per their preference need not pay again.

22 Ques: Whether the candidate can surrender the seat after MopUp Round and penalty will be imposed or not?

22 Ans: Kindly refer to para no. 16 above.

23 Ques: Who is eligible for Stray Vacancy Round of Counseling?

23 Ans: The already registered candidates except those who are holding the allotted seat of Round I/ Round II/MopUp Round.

24 Ques: Who is not eligible for Stray Vacancy Round of Counseling?

24 Ans: There are following type of candidates who are not eligible for Stray Vacancy round of counseling:

- The candidate who has been allotted a seat in during Round-II/MopUp round of counseling.
- The candidate who is holding/joined the provisionally allotted seat of Round I/Round II/MopUp Round.

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